28 November 2025

Dear Parent/Carer

Re: Attendance at BCA – Registering your child absence on the Arbor App

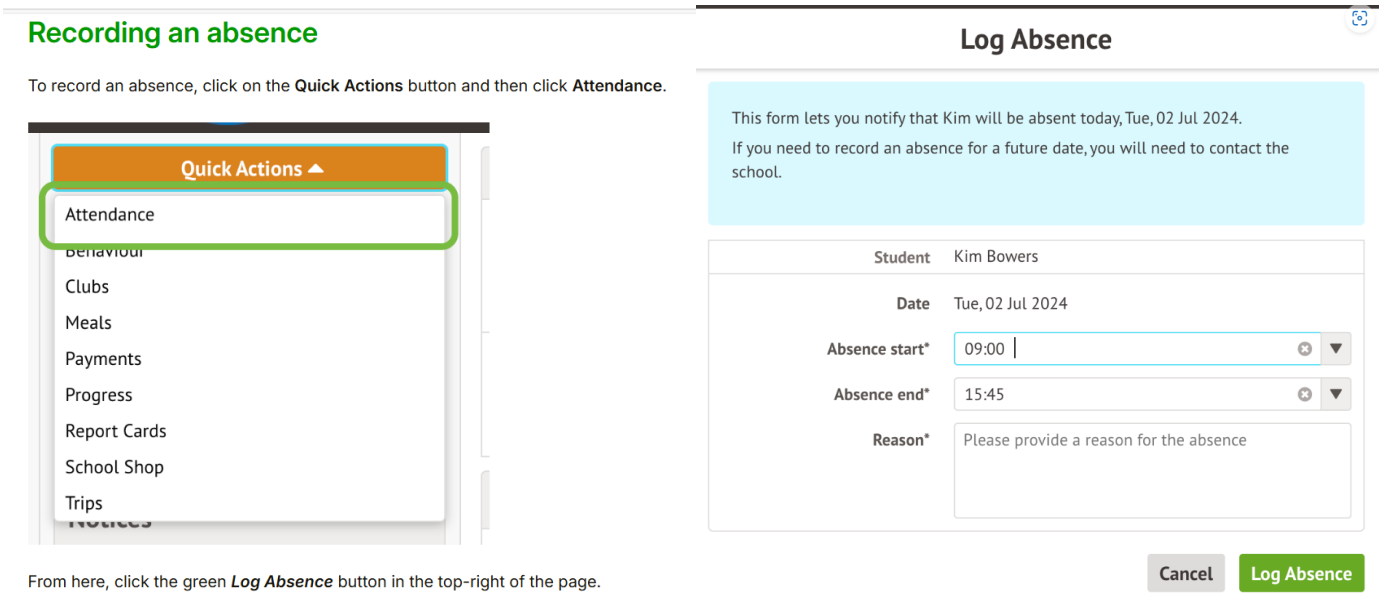
Thank you for your support with attendance so far this year.

Research released by the DFE: ***Why school attendance matters, and what we're doing to improve it*** has proved beyond doubt that attendance directly links to how well students perform in exams and then their future earnings.

Thank you to all the parents and carers who are reporting their children's absence through the Arbor App, this is the preferred method for you to communicate your child's absence from school. **For those p**arents and carers who are not currently using this method please can we as you to download the Arbor Parent App (A quick introduction to Arbor for guardians and parents – Arbor Help Centre) if you haven't already done so to access the following:

- **Check your child's attendance**
- **Receive absence alerts**
- **Record same day absence** (for any extended or future absences, please contact school)

If your child is absent from school and we are not aware of the reason an alert will be sent via the Arbor Parent App. You will then need to log the absence via the parent portal as detailed below providing the reason for the absence to ensure this is coded appropriately on your child's register.



You can access help here to do this: Logging absences on the Parent Portal and Arbor App – Arbor Help Centre

If you need any support with school attendance, you can contact the attendance team by emailing attendance@bridgwatercollegeacademy.org

Yours faithfully
Nicola Hilton
Senior Deputy Head/Attendance Champion